



# CONFERENCING & EVENTS



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## About Us

Uniquely situated in the magnificent grounds of Stormont Estate, The Pavilion, Stormont, headquarters for the Northern Ireland Civil Service Sports Association (NICSSA) is the perfect venue for all your conferencing and events requirements. We provide spacious, light and versatile spaces that are ideal for hosting conferences, team building days, product launches, seminars, networking and training sessions. Our catering is renowned for being of excellent quality and our friendly staff provide excellent customer service for every event.



### At The Pavilion Stormont you will find...

Experienced and friendly staff

Free car parking facilities

Whistles Bar & Restaurant providing In-house catering

Event space for up to 200 people

25 acres of sports grounds and facilities

Activ Health Club a fully equipped fitness suite

PlayBall boasting 9 synthetic all weather 3G pitches

### Location

The Pavilion, Stormont is situated only 3 miles from Belfast City Centre on the A20 towards Newtownards

There are excellent public transport services including The Glider that stops within a three minute walk to The Pavilion.

George Best Belfast City Airport is only 3 miles away, and Belfast International

Airport is 40 minutes by Car (20 Miles)

Central Station is a 10 minute drive, and trains run regularly between Dublin and Belfast

### Access and Egress

Between 7:00am and 6:30pm Monday to Friday entry to The Pavilion will be via security gates at Stormont Estate, (Massey Avenue, Newtownards Road or Stoney Road.

Between 6:30pm to 11:30pm Monday to Friday and all day at Weekends entry to The Pavilion will be via The Pavilion Gate on Upper Newtownards Road.

PDF map available for clients on request.

### Accessibility

At the Pavilion we understand that every customer has different needs and therefore we aim to make our building accessible to all by providing

- Designated disabled parking area
- Accessible entrance
- Accessible toilet facilities

# ROOM HIRE AT THE PAVILION

## ROOM CAPACITY

	IM DISTANCING			NORMAL SET UP		
	Boardroom/ U Shape	Theatre	Cabaret	Boardroom/ U Shape	Theatre	Cabaret
Castleview	30	80	64	40	140	120
MacSuite	36	40	64	-	90	96
Large MacSuite	24	30	48	36	60	64
Small MacSuite	12	12	32	24	30	48

## COVID SAFETY



Direct access from rooms to outside spaces



Sanitising Stations in all Conferencing rooms

## ROOM PRICING (EXC. VAT) PLEASE NOTE HOURLY RATE AVAILABLE 1-2 HOURS ONLY

	ROOM HIRE RATES			NICS ROOM HIRE RATE		
	FULL DAY	HALF DAY	HOURLY RATE	FULL DAY	HALF DAY	HOURLY RATE
Castleview	£452.00	£250.00	£65.00	£330.00	£189.00	£50.00
MacSuite	£400.00	£221.00	£57.00	£292.00	£168.00	£45.00
Large MacSuite	£295.00	£169.00	£45.00	£219.00	£131.00	£35.00
Small MacSuite	£175.00	£100.00	£35.00	£130.00	£74.00	£20.00

## EVENT ENHANCEMENTS

We can provide the following equipment on request:

- Flips Charts including paper and markers
  - Projector
  - HDMI Cable
  - VGA Cable
  - VGA converter to HDMI
  - Speakers
  - Clicker
  - USB Charger
  - Aux Lead
  - Lectern
  - Lectern Microphone
  - Roving Mic
  - Projector and Laptop Stand
- Extras**
- Event Sound System (Price on Request)



# CATERING AT THE PAVILION

All our food is made from top quality ingredients and prepared fresh from our kitchen by our experienced team of chefs.

## REFRESHMENTS:

- Selection of Speciality Teas £1.50pp
- Filter Tea/ Coffee £1.50pp

## LITE BITES:

- Freshly Baked Scones £1.50pp
- Selection of TrayBakes £1.50pp

## TRADITIONAL LUNCH:

- Soup £4.00pp
- Soup and Sandwiches £7.00pp
- Stew and selection of Bread £7.00pp

Minimum order of 10 portions

## FINGER BUFFET:

- Homemade Sandwich Platter
- Mini Pork and Caramelised Onion Sausage Rolls
- Salt'n'Chilli Chicken Strips (GF)
- Goats Cheese, Red Onion Jam Vol au Vents (V)
- Honey and Chilli Cocktail Sausages
- Sunblushed Tomato Mozzarella Tartlet
- Smoked Salmon Dill Creme Fraiche on Homemade Wheaten
- Mini Steakburgers

5 OPTIONS	£8.50pp
6 OPTIONS	£9.50pp
7 OPTIONS	£10.50pp

Minimum order of 15 portions



## FORK BUFFET:

- Chinese style chicken curry with boiled rice (GF)
- Peppered Beef Stroganoff with boiled rice (GF)
- Homemade lasagne ( Beef or Vegetable) with garlic potato gratin
- Mac'n'Cheese bake topped with a parmesan and herb crust (V)
- Chickpea and roasted veg chilli (V) (GF)
- Chicken chasseur cooked in a tomato and tarragon sauce with boiled rice (GF)
- Cottage pie topped with a herb mashed potato (GF)
- Chicken and Chorizo Ragu tossed with Penne Pasta

2 OPTIONS

£10.50pp

Minimum order of 20 portions

## OUTSIDE CATERING

Outside Catering can be provided within Stormont Estate Buildings, AFBI and Netherleigh and for a minimum of ten people. **All costs are inclusive of delivery.**

## WORKING LUNCH:

- Selection of Speciality Teas £2.00pp
- Filter Coffee £2.00pp
- Freshly Baked Scones £1.50pp
- Selection of TrayBakes £1.50pp
- Sandwich Platter (serves 10) £40.00

Minimum order of 10 portions

## FINGER BUFFET:

Choose up to four options only from the finger buffet options £10.00pp

Minimum order of 20 portions

## HOT FORK BUFFET:

Choose two options only from hot fork buffet options £12.00pp

Minimum order of 20 portions



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**To discuss your Event at The Pavilion please contact us at :**

**The Pavilion, Stormont Estate, Belfast, BT4 3TA**

**Telephone: 028 9052 0404**

**Email: [pavilion@nicssa.co.uk](mailto:pavilion@nicssa.co.uk)**