



CONFERENCING & EVENTS



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About Us

Uniquely situated in the magnificent grounds of Stormont Estate, The Pavilion, Stormont, headquarters for the Northern Ireland Civil Service Sports Association (NICSSA) is the perfect venue for all your conferencing and events requirements. We provide spacious, light and versatile spaces that are ideal for hosting conferences, team building days, product launches, seminars, networking and training sessions. Our catering is renowned for being of excellent quality and our friendly staff provide excellent customer service for every event.



At The Pavilion Stormont you will find...

Experienced and friendly staff

Free car parking facilities

Whistles Bar & Restaurant providing In-house catering

Event space for up to 200 people

25 acres of sports grounds and facilities

Activ Health Club a fully equipped fitness suite

PlayBall boasting 9 synthetic all weather 3G pitches

Location

The Pavilion, Stormont is situated only 3 miles from Belfast City Centre on the A20 towards Newtownards

There are excellent public transport services including The Glider that stops within a three minute walk to The Pavilion.

George Best Belfast City Airport is only 3 miles away, and Belfast International Airport is 40 minutes by Car (20 Miles)

Central Station is a 10 minute drive, and trains run regularly between Dublin and Belfast

Access and Egress

Between 7:00am and 6:30pm Monday to Friday entry to The Pavilion will be via security gates at Stormont Estate, (Massey Avenue, Newtownards Road or Stoney Road.

Between 6:30pm to 11:30pm Monday to Friday and all day at Weekends entry to The Pavilion will be via The Pavilion Gate on Upper Newtownards Road.

PDF map available for clients on request.

Accessibility

At the Pavilion we understand that every customer has different needs and therefore we aim to make our building accessible to all by providing

- Designated disabled parking area
- Accessible entrance
- Accessible toilet facilities
- All conferencing and event space on one level.

ROOM HIRE AT THE PAVILION

ROOM CAPACITY

	IM DISTANCING			NORMAL SET UP		
	Boardroom/ U Shape	Theatre	Cabaret	Boardroom/ U Shape	Theatre	Cabaret
Castleview	30	80	64	40	140	120
MacSuite	36	40	64	-	90	96
Large MacSuite	24	30	48	36	60	64
Small MacSuite	12	12	32	24	30	48

COVID SAFETY



Direct access from rooms to outside spaces



Sanitising Stations in all Conferencing rooms

ROOM PRICING (EXC. VAT) PLEASE NOTE HOURLY RATE AVAILABLE 1-2 HOURS ONLY

	ROOM HIRE RATES			NICS ROOM HIRE RATE		
	FULL DAY	HALF DAY	HOURLY RATE	FULL DAY	HALF DAY	HOURLY RATE
Castleview	£510.00	£306.00	£80.00	£357.00	£214.00	£67.00
MacSuite	£452.00	£271.00	£71.00	£316.00	£190.00	£59.00
Large MacSuite	£333.00	£200.00	£52.00	£233.00	£140.00	£44.00
Small MacSuite	£198.00	£119.00	£31.00	£138.00	£83.00	£26.00

EVENT ENHANCEMENTS

We can provide the following equipment on request:

- Flips Charts including paper and markers
 - Projector
 - HDMI Cable
 - VGA Cable
 - VGA converter to HDMI
 - Speakers
 - Clicker
 - USB Charger
 - Aux Lead
 - Lectern
 - Lectern Microphone
 - Roving Mic
 - Projector and Laptop Stand
- Extras**
- Event Sound System (Price on Request)

CATERING AT THE PAVILION

All our food is made from top quality ingredients and prepared fresh from our kitchen by our experienced team of chefs.

REFRESHMENTS:

- Selection of Speciality Teas £1.50pp
- Filter Tea/ Coffee £1.50pp
- Still Water Bottles £1.00pp
- Fruit Juice (Apple/Orange) £1.00pp

LITE BITES:

- Freshly Baked Scones £1.50pp
- Muffins– Chocolate Chip/ Carrot Cake/ Raspberry & White Chocolate £1.80pp
- Selection of Traybakes £1.50pp
- Selection of Biscuits/ Shortbread £1.00pp
- Fruit Salad (GF) £1.80pp

TRADITIONAL LUNCH:

- Soup £6.50pp
- Sandwiches £4.50pp
- **Minimum order of 10 portions**
- Soup and Sandwiches £9.00pp
- Stew and selection of Bread £9.00pp
- **Minimum order of 20 portions.**

RESTAURANT OPTION:

Our Restaurant Menu is available for bookings of up to 20 people. Please enquire at the time of booking for the current Menu.

FINGER BUFFET:

- Homemade Sandwich Platter
- Mini Pork and Caramelised Onion Sausage Rolls
- Salt'n'Chilli Chicken Strips (GF)
- Goats Cheese, Red Onion Jam Vol au Vents (V)
- Honey and Chilli Cocktail Sausages
- Sunblushed Tomato Mozzarella Tartlet
- Smoked Salmon Bellinis
- Mini Steakburgers
- Mini Sticky BBQ Pulled Pork Sliders

5 OPTIONS	£10.50pp
6 OPTIONS	£11.50pp
7 OPTIONS	£12.50pp

Minimum order of 20 portions



FORK BUFFET:

- Chinese style chicken curry with boiled rice (GF)
- Peppered Beef Stroganoff with boiled rice (GF)
- Homemade lasagne (Beef or Vegetable) with garlic potato gratin
- Mac'n'Cheese bake topped with a parmesan and herb crust (V)
- Chickpea and roasted veg chilli (V) (GF)
- Chicken chasseur cooked in a tomato and tarragon sauce with boiled rice (GF)
- Cottage pie topped with a herb mashed potato (GF)
- Chicken and Chorizo Ragu tossed with Penne Pasta

All options accompanied by a selection of breads and salads.

2 OPTIONS

£13.50pp

Minimum order of 20 portions

FORMAL DINNERS

Choose one option from selection below:

STARTER:

- Chefs Soup (GF)
- Chicken Caesar Salad
- Melon Ball Cocktail (GF)(V)

MAIN:

- Roast Chicken (GF)
- Daube of Beef (GF)
- Vegetarian Nut Roast (V)

All served with creamed potatoes and seasonal vegetables.

DESSERT:

- Eton Mess
- Baileys Cheesecake
- Chocolate Torte (V/GF)

Minimum number of guests 20

2 Courses

£18.00pp

3 Courses

£22.00pp



OUTSIDE CATERING

Outside Catering can be provided within Stormont Estate Buildings, AFBI and Netherleigh.
All costs are inclusive of delivery.

WORKING LUNCH:

- Selection of Speciality Teas £2.00pp
- Filter Coffee £2.00pp
- Freshly Baked Scones £2.00pp
- Selection of TrayBakes £2.00pp
- Selection of Muffins (Chocolate Chip/ Carrot Cake/ Raspberry & White Chocolate) £1.80pp
- Fruit Salad £2.30pp

Minimum order of 10 portions.

- Sandwich Platter (serves 10) £47.00

FINGER BUFFET:

Choose up to four options only from the finger buffet options £13.00pp

- Homemade Sandwich Platter
- Mini Pork and Caramelised Onion Sausage Rolls
- Salt'n'Chilli Chicken Strips (GF)
- Goats Cheese, Red Onion Jam Vol au Vents (V)
- Honey and Chilli Cocktail Sausages
- Sunblushed Tomato Mozzarella Tartlet
- Smoked Salmon Dill Creme Fraiche on Homemade Wheaten
- Mini Steakburgers

Minimum order of 20 portions.

HOT FORK BUFFET:

Choose two options only from hot fork buffet options £15.00pp

- Chinese style chicken curry with boiled rice (GF)
- Peppered Beef Stroganoff with boiled rice (GF)
- Homemade lasagne (Beef or Vegetable) with garlic potato gratin
- Mac'n'Cheese bake topped with a parmesan and herb crust (V)
- Chickpea and roasted veg chilli (V) (GF)
- Chicken chasseur cooked in a tomato and tarragon sauce with boiled rice (GF)
- Cottage pie topped with a herb mashed potato (GF)
- Chicken and Chorizo Ragu tossed with Penne Pasta

All options Accompanied by a selection of breads and salads.

Minimum order of 20 portions.



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To discuss your Event at The Pavilion please contact us at :

The Pavilion, Stormont Estate, Belfast, BT4 3TA

Telephone: 028 9052 0404

Email: pavilion@nicssa.co.uk