

## **Northern Ireland Civil Service Social Club – Annual General Meeting**

Date: Wednesday 19<sup>th</sup> April 2023  
Venue: MacSuite 1, The Pavilion, Stormont  
Present: 15 members  
In Attendance: Elizabeth Tohill (PGM Accountants)

### **1. Apologies**

The Chairman, Billy Gamble opened the AGM by welcoming members present and confirmed that everyone had a copy all the papers. The Chairman informed the AGM of the following apologies;

- a. Jim Savage
- b. Gillian Lynas

### **2. Minutes of 2022 AGM**

The Chairman asked members if they were in agreement with the content of the minutes of the 2022 AGM, and, with all members present in agreement, the Chairman asked for the minutes to be proposed and seconded.

Proposed By: Nic Leitch  
Seconded By: Michael Carson

### **3. Matters Arising**

No business for discussion.

### **4. Chairman Report**

The Chairman gave a brief overview of the year. The Chairman outlined that the Social Club has done reasonably well, our operating costs have increased, particularly staff cost are up, income is low considering the broader service only gradually reopened throughout the year. Our income stream is healthy and we still have a captive audience to draw from. There are still challenges that we face especially keeping staff however as we look forward with the development of the Masterplan is going to be different for everyone with fantastic facilities on offer. Again, we are in a reasonably healthy position and I would like to personally thanks all those who managed the facilities and have kept us in this position.

In closing, Mr Gamble thanked the Management Committee, for their support throughout the year.

## 5. Annual Accounts – 31 December 2022

Kieran Devlin, NICSSA Operations & Facilities Director, provided an overview of the financial performance of the Social Club for 2022.

Mr. Devlin highlighted that the income was down due to VAT changes throughout the year especially on the coffee as it went from 5% to 12.5% and then back to 20% following COVID. Mr. Devlin also added that the loan interest was down due to taking the opportunity use the bounce bank loan at a much lower rate of interest. Mr. Devlin also concluded that we had great staff and that we continue to complement our staff as staff return to and from university throughout the year. Mr. Devlin informed the AGM that salaries had increased and that a 10% increase in part time staff would take effect in April 2023.

Mr. Reilly asked a question regarding the Grant to Club Mr. Kelly acknowledged that it was a payment to the Cricket Club in regards to the scoreboard and that payment was due back this year.

In closing, Mr Gamble thanked our auditors and asked if everyone was in agreement that the accounts be proposed and seconded by members from the floor.

Proposed By: Michael Carson

Seconded By: Lynda Sloan

## 6. Election of Members of the Management Committee

The Chairman advised members from the floor that NICSSA's Council had proposed that, Billy Gamble were their nominations for Chairperson, respectively, for the incoming year.

Mr. Gamble also added his personal thanks to all the management committee and wanted to acknowledge their commitment and continued service to the club.

The Chairman then advised members that the following nominations had been received for the Management Committee for 2023-2024:

Billy Gamble	(Chairman)
Nic Leitch	(Tennis Club)
Shaun McMorran	(Rugby Club)
Sandy Webb	(Hockey Club)
Gillian Lynas	(Hockey Club)
James Savage	(Bowling Club)

A point was raised about the ability to expand the committee. It was agreed that the committee can be expanded and that it was important that we refresh the committee every so often so that it can improve the skill set of the committee. It was also important that we get a secretary and treasurer to ensure segregation of duties from operations.

Mr Gamble asked if everyone was in agreement that the nominations be proposed and seconded.

Proposed By: Tom May

Seconded By: David Reilly

## **7. Appointment of Auditors**

The Chairman advised the AGM of the commendable work carried out by PGM and, specifically, Elizabeth Tohill throughout the year and during the recent audit.

The Chairman then advised members that, in line with the Association, the Management Committee would be re-appointing PGM Accountants for the incoming year. The proposal to re-appoint PGM as the Club's auditors was agreed by the general acclamation of the members from the floor.

Proposed By: Michael Carson

Seconded By: Nic Leitch

## **8. AOB**

The Chairman advised members that, no motions had been received, however he would be happy to take any questions or comments from the floor.

### 8.1 Trustees

Mr. Reilly raised the issue about trustees and asked for an update. Mr Gamble responded by saying that there were changes in governance and that it was prudent to hold back until that process had been concluded. Mr Gamble acknowledged that some were nervous of the vacuum and that we will have another look to see if it's prudent to fulfil our legal obligation by appointing trustees in the interim whilst the broader future governance arrangements are concluded.

### 8.2 Surcharge for Non-Members.

Mr. Millar raised concern about the pricing for Non-members and that it was unfair and that it putting them off from staying or purchasing. Mr. Millar asked for a relaxation of the rule for Sports players and that we are a sport Social Club and that we needed to strike a balance. Mr. Kelly responded stating that in order to keep members price low we need to charge non-members a higher rate. It was agreed to look at another method for the visiting sports teams.

### 8.3 Heating

Mr. May raised the issue about the heating particular on a Saturday & Sunday evening when the facilities got cold.

#### 8.4 Signage

Mr. May raised the issuing about vaping on the premises and that no signage was in place to deter or make people aware that vaping is not permitted inside the facilities.

#### 8.5 PlayBall Users

Mr. May highlighted that a number of users of PlayBall used the facilities and that would it be possible for them to use their receipt to achieve the members discount. It would make us more hospitable. Again, it was agreed to look into options however it was pointed out that we do not want to be known as a drinking bar.

Mr Gamble, The Chairman in wrapping thanked members for attending and closed the AGM.

**Kieran Devlin**

**Acting Secretary / Operations & Facilities Director**

**02 May 2023**

DRAFT - Approval for 2024 AGM