

nicssa
stormont

conferencing & events

Information Pack

Revised October 2026

about us

Uniquely situated in the magnificent grounds of Stormont Estate, nicssa Stormont is the perfect venue for all your conferencing and events requirements.

We provide spacious, light and versatile spaces that are ideal for hosting conferences, team building days, product launches, seminars, networking and training sessions.

Our catering is renowned for being of excellent quality and our friendly staff provide excellent customer service for every event.







at nicssa Stormont you will find:

- Experienced and friendly staff
- Free car parking facilities
- Bar & Restaurant providing In-house catering
- Event space for up to 200 people
- 25 acres of sports grounds with facilities including 9 synthetic all weather 3G pitches, football pitches, tennis courts, bowling green, cricket pitch, rugby pitches
- Fully equipped fitness suite
- PlayBall boasting 9 synthetic all weather 3G pitches

accessbility

At nicssa Stormont we understand that every customer has different needs and therefore we aim to make our building accessible to all by providing:

- Designated disabled parking area
- Accessible entrance
- Accessible toilet facilities
- All conferencing and event space on one level
- Lift to lower level for changing and access to outside space

getting to nicssa Stormont

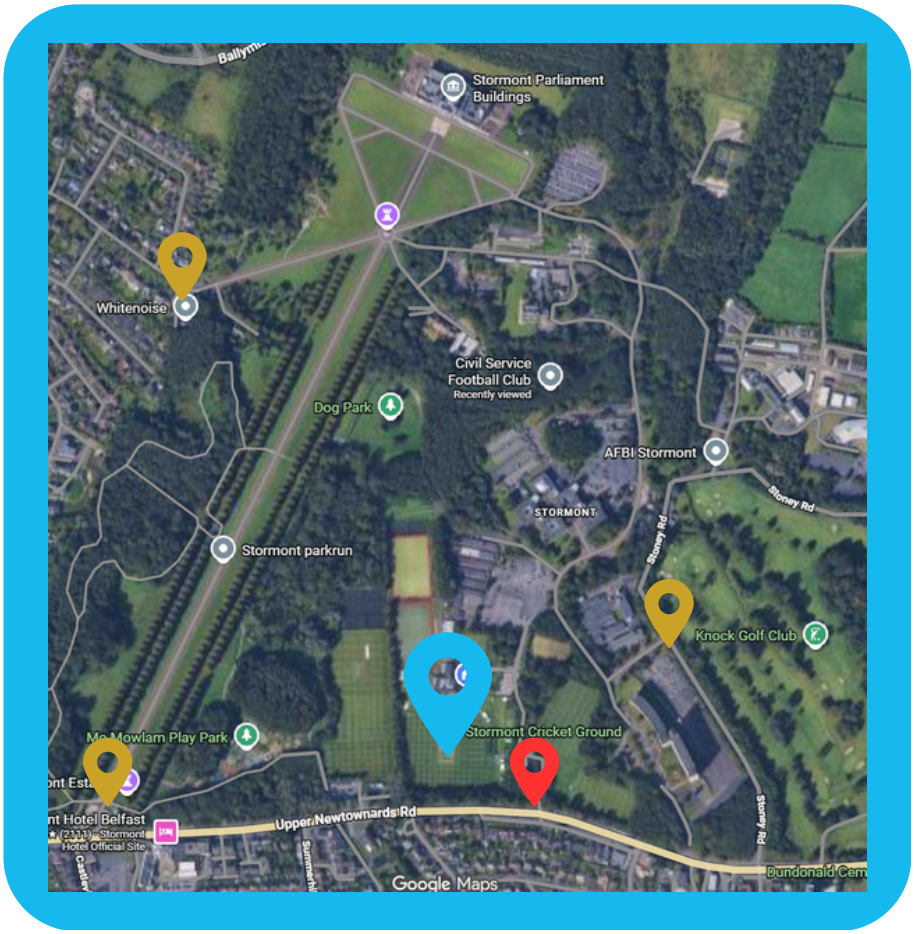
nicssa Stormont is situated only three miles from Belfast City Centre on the A20 towards Newtownards.

There are excellent public transport services including The Glider (take the G1 Glider to Stormont, Summer Hill or Rosepark) There are also Metro bus services that operate in the area.

George Best Belfast City Airport is only three miles away and Belfast International Airport is 40 minutes by Car (20 Miles).

Central Station is a 10 minute drive and trains run regularly between Dublin and Belfast.

access and egress



nicssa Stormont Complex

weekday access and egress

Between 7:00am and 6:30pm Monday to Friday entry will be via security gates at Stormont Estate (Massey Avenue, Newtownards Road or Stoney Road. Please produce a valid form of ID for Security team.

weekday evening and weekend access

Between 6:30pm to 11:30pm Monday to Friday and all day at Weekends, entry will be via nicssa Stormont Gate on Upper Newtownards Road.

room hire at nicssa Stormont

We offer flexible room hire options for a range of organisations, including:

- Corporate organisations
- Civil Service departments
- Charities and voluntary groups

Our versatile meeting and function spaces are ideal for training sessions, meetings, workshops, conferences and community events.

exclusive member benefit

nicssa Stormont Members can enjoy free room hire for personal social occasions, including:

- Birthday parties
- Engagement parties
- Baby showers
- Other family and social celebrations

Please note:

Free room hire for these social functions is available exclusively to nicssa Stormont members. Room hire for private social events is not available to non-members or regional nicssa members. Final numbers must be confirmed and invoice paid 7 working days before event. A late license fee of £30 will apply for extended bar opening times. You must be a member for six months minimum to avail of room hire.







sports & event hosting

As a multi-functional sports facility, we can also accommodate:

- 5-a-side football tournaments
- International Standard grass pitch hire
- International Standard Hockey pitch hire
- Other Sporting events and competitions
- Outdoor Fun Days

Whether you're planning a business meeting, community event, social celebration, or sporting tournament, our facilities can cater to a wide range of requirements.

To enquire about room availability and booking options, please call **028 9052 0404** or email **stormont@nicssa.co.uk**

room layouts

Our rooms are multifunctional spaces and our events team will work with you to create the best layout to suit your event.

cabaret

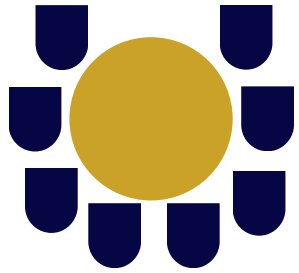
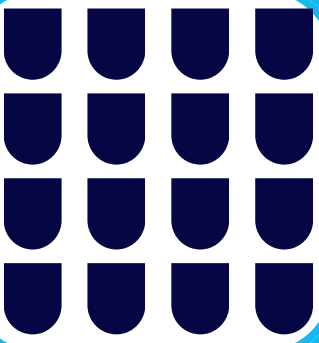


Table with chairs facing forward

theatre



Chairs in rows & facing forward

banquet

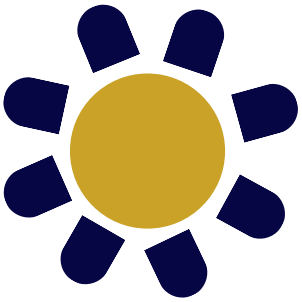
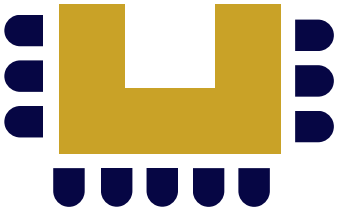


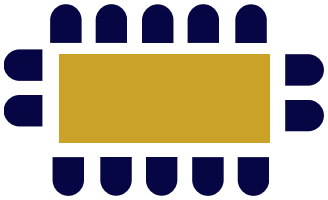
Table with chairs facing inward

u-shape



Long table with empty centre

boardroom



Long table with chairs facing inward

room capacity

The following numbers are based on maximum capacity with no room for catering. Our events team will work you to determine the capacity of your event taking into consideration activities planned and catering requirements.

room	cabaret	theatre	banquet	u-shape	boardroom
Full Mac	72	80	96	24	30
Large Mac	48	60	60	24	30
Small Mac	24	30	32	16	20
Castleview	96	140	120	n/a	n/a
PlayBall	n/a	n/a	n/a	16	20

room hire rates

All room hire rates are inclusive of VAT. Please note that hourly rate is 1-2 hours only. Charity rates available on request. nicssa Stormont members can avail of free room hire for social functions only.

standard rate

room	full day	half day	hourly rate
Full Mac	£615.00	£370.00	£100.00
Large Mac	£451.00	£275.00	£75.00
Small Mac	£270.00	£165.00	£45.00
Castleview	£690.00	£415.00	£115.00
PlayBall	£270.00	£165.00	£45.00

nics rate

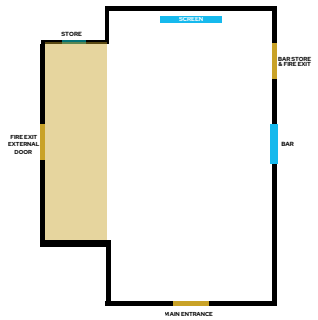
room	full day	half day	hourly rate
Full Mac	£430.00	£260.00	£80.00
Large Mac	£315..00	£190.00	£60.00
Small Mac	£190.00	£115.00	£40.00
Castleview	£490.00	£290.00	£95.00
PlayBall	£190.00	£115.00	£40.00

room dimensions

All room dimensions provided are for usuable space only.

castleview

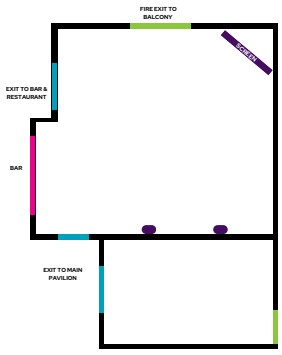
Length: 19.1m
Width: 8.4m



Catering area. This can be utilsied only for banquet set up

full mac

Length: 18.5m
Width: 9.5m



large mac

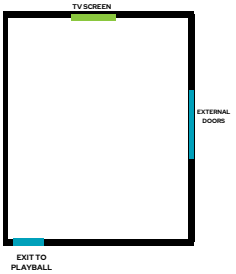
Length: 11.8m
Width: 9.5m

small mac

Length: 9.5m
Width: 6.5m

playball

Length: 9.6m
Width: 6.2m



event enhancements

nicssa Stormont can provide the following event enhancements. A member of our events team will be there to set up equipment and will be on hand throughout your event to provide any assistance required. All additional enhancements are subject to availibility and must be requested with at least 5 working days notice.

Standard room set up includes:

- White tablecloths
- Water jugs and glasses on tables
- Projector and screen/fixed tv with HDMI adapter

Additional enchancements (no charge):

- Roving mic (2 available)
- Lectern and lectern mic
- Speaker
- Clicker

Additional enchancements (charges apply):

- Flipchart stand with paper and markers: £5 per stand
- White chair covers: £1.50 per chair







External suppliers

nicssa Stormont welcome you to hire external suppliers to enhance your event.

Please note an additional room hire charge will apply for room set up time. Room set up time is subject to availability, therefore the events team must be made aware at the time of booking.

catering at nicssa stormont

All our food is made from top quality ingredients and prepared fresh from our kitchen by our experienced team of chefs.

Refreshments

- Selection of Speciality Teas £1.60pp
- Filter Tea/Coffee £1.60pp
- Still Water Bottles £1.10pp
- Fruit Juice (Apple/Orange) £1.00pp

Light Bites

- Freshly Baked Scones £3.00pp
- Assorted Pastries £3.00pp
- Selection of Muffins £3.00pp
- Selection of Traybakes £2.75pp
- Homemade Shortbread £1.40pp
- Fruit Salad £5.80pp
- Breakfast Baps (sausage or bacon) £5.00pp (£1 extra for 2 fillings)
- Hot Dogs £5.50pp

Minimum order of 10 portions

Traditional Lunch

- Soup £6.00pp
- Sandwiches £6.40pp
- Soup and Sandwich £9.50pp
- Stew and selection of bread £10.50pp

Minimum order of 10 portions

Finger Buffet

- Homemade Sandwich Platter
- Mini Sausage Rolls
- Chicken Strips
- Selection of Vol au Vents
- Cocktail Sausages
- Mini Burgers

Minimum order of 15 portions

3 options: £9pp | 4 options: £11pp | 5 options: 13pp | 6 options: £15pp

Outside Catering

We can provide outside catering for all items above within **Stormont Estate and AFBI Buildings with a £10 delivery charge**. Please note that we can only deliver to a buildings reception area and the event organiser must collect items and return equipment to reception at the agreed time.

Pricing for delivery outside of Stormont Estate can be provided on request.

Fork Buffet

Example options below:

- Chicken Curry with rice (GF)
- Beef Stroganoff with rice (GF)
- Homemade Lasagne (Beef or Vegetable)
- Chicken and Broccoli Pasta Bake
- Vegan Madras with rice (VE) (GF)
- Pepper Chicken with rice

All served with salads and bread



Gluten Free, Dairy Free and Vegan Options Available

Minimum order of 20 portions
2 options: £19.50pp



BBQ Packages

Full BBQ

- Beef Burger
- Cajun Chicken Burger
- Hot Dog
- Baked Potatoes
- Selection of side salads
- Corn on the cob

Minimum order of 30 portions
£18 pp

2 option BBQ

- Beef Burger or Cajun Chicken Burger
- Hot Dog
- Baked Potatoes
- Side salads

Minimum order of 30 portions
£14 pp



1 option BBQ

- Beef Burger or Cajun Chicken Burger
- Side Salads

Minimum order of 30 portions
£9 pp

Formal Dinners

Please see our sample menu below. If you have any specific requests, please let us know.

Gluten Free, Dairy Free and Vegan Options Available

Starter

- Chefs Soup (GF, V)
- Salt & Chilli Chicken
- Prawn and Smoked Salmon Cocktail

Main

- Roast Breast of Chicken (GF)
- Roast Turkey
- Roast Beef (GF)
- Grilled Salmon in a white wine and dill sauce

All served with creamed potatoes, roasties and seasonal vegetables.

Dessert

- Cheesecake of the Day
- Pavlova
- Seasonal Crumble

Minimum order of 20 portions

1 course: £20pp | 2 courses: £26.00pp | 3 courses: £32.50pp

These prices are based on one option per course only. Additional options will incur a charge.

For formal dinners we can also offer:

- Selection of Canapes on arrival - £6pp
- Glass of Prosecco on arrival - £5pp
- Bottle of beer on arrival - *Price on request*
- House red or white wine on tables - £20 per bottle

childrens parties at nicssa stormont

nicssa Stormont Members

nicssa Stormont members benefit from FREE Room Hire for social functions in any of our spaces. You must be a member for six months prior to booking a social function.

Our Castleview Room is ideal for Bouncy Castles and can comfortably cater for up to 50 children.

A minimum of 15 kids meals **MUST** be purchased to avail of free room hire for children's parties.

Playball Birthday Party Package

Non members are welcome to book our Playball birthday option which includes:

- One Hour Pitch Hire on 5-a-side/7-a-side
- One Hour Room Hire
- Kids Party Meals

Subject to availibility

Minimum number of children is 10
Non Member: £15.00 per child
NICS Social Club Member: £12.50 per child

Kids Meals

- Sausages
- Chicken Goujons
- Cod Bites
- Plain Burger

All served with chips, dilute juice/water and chocolate fudge cake
£9.00 per child

Additional Information

Tea/Coffee and other drinks are availible to purchase from our onsite bar and restaurant.

You are welcome to purchase food from our finger buffet options.

You can bring your own cake and snacks. All drinks to be purchased in house.

No party confetti on tables and no sparkler style candles.

nicssa
stormont

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